Dear Parents

Art club will continue on a Tuesday after school from 3.30-4.30p.m, the club will be open to pupils in UPPER II and LOWER III. The aim of the club will be to give pupils the opportunity to build on their Art learning in class with practical skills based activities and fun projects. There will be a small fee of £2 per session to cover the cost of Art materials and resources. There will be 8 sessions in total - £14.00 ( A £2 refund is included for the cancelled class on 21.03.17) ). If you wish for your child to attend Art club please return the reply slip to the school office by **Monday 13th March** in order to reserve a place. As places are limited, they will be allocated on a first come, first served basis. Please note the terms and conditions below, the dates of the classes, and the amount will be debited to your Parentpay account once the reply slip is returned. **Sessions will begin on Tuesday 2nd May 2017.**

Dates for Spring Term 2017 are as follows:

Tuesday 2nd May  Tuesday 13th June

Tuesday 9th May  Tuesday 20th June

Tuesday 16th May Tuesday 27th June

Tuesday 23rd May Tuesday 4th July

Please inform the school office before 3.30pm if the pupil will be collected from Art Club by a person who is NOT a family member. That person must then sign for the pupil when released into their care. After 3.45pm the school can be contacted on 07800 727199.

Terms and conditions:

* Payment is due for a full term and no refund can be given if your child is unable to attend for any reason except in exceptional circumstances at the absolute discretion of the Headteacher, eg absence due to a school trip, 11+ entrance examinations, induction days, school sporting fixtures.
* Unless half term’s notice is given in advance, it will be assumed that your child will continue the lessons for the following term. If notice is not given in this way, a fee of 50% of the full term’s fee will be payable.
* Refunds will be made if the class is cancelled by the school.
* Fees are to be paid in advance at the start of each term and cheques should be made payable to “Mayfield Preparatory School”.
* Places will be allocated on the condition that the child is not receiving tuition from an outside tutor. The school reserves the right to withdraw a place from Study Skills Club if the child is also receiving tuition from an outside tutor.
* Places will be given first to those already in Study Skills Club. Remaining places are then allocated on a first come first served basis.
* A receipt will be issued once payment has been received.

**ART CLUB**

Please reserve an Art club place for

NAME:………………………………………… CLASS:…………………

Contact Telephone Number in case of emergency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to make arrangements to collect my child or send them to after school club at 4.30p.m and I have read and accept the Terms and Conditions above. I understand that £14.00 will be debited to my Parentpay account once this slip is returned to the school office and agree to make payment using this facility.

Parent’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_